

**2015-2016 PROPOSED BUDGET
RESPONSE TO REQUEST FOR INFORMATION**

DEPARTMENT: Library

REQUEST NO.: 25

REQUESTED BY: Troxclair

DATE REQUESTED: 05/22/15

DATE POSTED: 05/28/15

REQUEST: Please provide a list of the current staff and their job titles for the downtown library and a list of the 70 new positions (68.25 full-time equivalents) requested over the next three years for the new central library and their job titles.

RESPONSE:

The table below lists every division currently headquartered at the current John Henry Faulk (JHF) Central Library. There are a total of 119 people working at JHF. The Library department is proposing to add 70 positions (68.25 full-time equivalents) over the course of three fiscal years. The opening of the New Central Library impacts eight of the eleven divisions within the Library department. Every position is critical to providing quality library services while also maintaining a complex and state of the art building for Austin's growing population.

NEW CENTRAL POSITIONS BY DIVISION								
				# of Current Posns	2015-2016 Staff Adds	2016-2017 Staff Adds	2017-2018 Staff Adds	Total
JOHN HENRY FAULK (JHF) Positions-Current State				119				
Central Library Services								
		Current Central Library Svcs. staff		36				
			Administrative Assistant	8				
			Administrative Associate	8				
			Administrative Senior	2				
			Div Mgr, Library	1				
			Librarian I	2				
			Librarian II	7				
			Librarian III	2				
			Library Assistant	2				
			Mngng, Librarian	2				
			Program Specialist	1				
			Supv, Administrative	1				
		Additional staff needed						
			Administrative Assistant		5	3		
			Administrative Associate		6			
			Librarian II		3	2	2	
			Administrative Senior			1		
					14	6	2	
		Future Central Library Svcs. staff at NCL (Current + 3yr Additional)						58

NEW CENTRAL POSITIONS BY DIVISION

				# of Current Posns	2015-2016 Staff Adds	2016-2017 Staff Adds	2017-2018 Staff Adds	Total
Office of Programs and Partnerships								
		Current Central staff		6				
		Administrative Assistant		1				
		Admnstr, Library Development		1				
		Div Mgr, Library		1				
		Graphic Designer B		2				
		Mgr, Administrative		1				
		Public Information Spec		1				
		Additional staff needed						
		Coord, Event			1			
		Program Specialist			1			
		Administrative Assistant (Bookstore)					5	
					2	0	5	
		Future AOPP staff at NCL (Current + 3yr Additional)						13
Youth Services								
		Current Central staff		4				
		Librarian III		1				
		Program Specialist		1				
		Div Mgr, Library		1				
		Librarian II		1				
		Additional staff needed						
		Program Specialist, Youth			2			
					2	0	0	
		Future Youth Services staff at NCL (Current + 3yr Additional)						6
Customer Service								
		Current Central staff		7				
		Div Mgr, Library		1				
		Lib Support Serv Specialist		5				
		Supv, Customer Service		1				
		Additional staff needed						
		Lib Support Serv Specialist			1			
					1	0	0	
		Future Customer Service staff at NCL (Current + 3yr Additional)						8
Security								
		Current Central staff		7				
		Mgr, Administrative		1				
		Security Guard		4				
		Security Guard Lead		1				
		Supv, Security		1				
		Additional staff needed						
		Security Guard			10	2		
		Security Guard Lead			1			
					11	2	0	
		Future Security staff at NCL (Current + 3yr Additional)						20
Custodial								
		Current Central staff		3				
		Supv, Building & Grounds		1				
		Building & Grounds Assistant		2				
		Additional staff needed						
		Building and Grounds Assistant			11	2		
		Future Custodial staff at NCL (Current + 3yr Additional)			11	2	0	16

NEW CENTRAL POSITIONS BY DIVISION

				# of Current Posns	2015-2016 Staff Adds	2016-2017 Staff Adds	2017-2018 Staff Adds	Total
Information Technology								
Current Central staff				12				
Admnstr, Network Systems				2				
Admnstr, Network Systems Sr				1				
Business Systems Analyst				1				
Mgr, Info System & Bus Entrprs				1				
Programmer Analyst				1				
Programmer Analyst Sr				3				
System Support Technician				3				
Additional staff needed								
System Support Technician Senior					2			
Video Engineer					1			
					3	0	0	
Future IT staff at NCL (Current + 3yr Additional)								15
Facilities Services								
Current Central staff				0				
Additional staff needed								
Maintenance Worker Leader					1			
Maintenance Worker II					3			
Heating & Refrigeration Mechanic					1			
Facility Manager					1			
Stores Specialist						1	1	
Administrative Assistant							1	
					6	1	2	
Future Facilities staff at NCL (Current + 3yr Additional)								9
Collection Development								
Current Central staff (No New Staff)				23	0	0	0	23
Accountant Associate				1				
Accounting Technician				1				
Administrative Assistant				4				
Administrative Associate				1				
Administrative Senior				2				
Div Mgr, Library				1				
Lib Support Serv Specialist				1				
Librarian II				8				
Library Assistant				1				
Mngng, Librarian				2				
Supv, Purchasing				1				
Administration								
Current Central staff (No New Staff)				18	0	0	0	18
Accountant Associate				1				
Administrative Senior				1				
Asst Dir, Libraries				1				
Asst Dir, Library Support Svcs				1				
Business Process Consultant				2				
Coord, Ocuptnl Health & Safety				1				
Coord, Volunteer Services				1				
Dir, Libraries				1				
Financial Consultant				2				
Human Resources Advisor				1				
Human Resources Specialist				2				
Mgr, Financial				1				
Mgr, Human Resources				1				
Supv, Human Resources				1				
System Support Technician				1				

NEW CENTRAL POSITIONS BY DIVISION								
				# of Current Posns	2015-2016 Staff Adds	2016-2017 Staff Adds	2017-2018 Staff Adds	Total
Branch Services								
		Current Central staff (No New Staff)		3	0	0	0	3
		Div Mgr, Library		1				
		Program Specialist		1				
		Administrative Specialist		1				
Future New Central Library (Current + 3yr Additional)					50	11	9	189